

YOUR COMPANY NAME/LOGO HERE

Open Enrollment Goals for Year _____

Instructions: Using your previous year's data, plan your open enrollment goals for the current year.

Goals Statement:

What is needed to accomplish these goals?

Top 5 Goals	How important (rank in order)	Due Date	Owner	Goal Targets			Complete (Y/N)	Key Benefit
				Minimum	Target	Exceeded		

Remember your goals should be S.M.A.R.T. (Specific, Measurable, Attainable, Relevant, Time-Bound).